



Trinity Sevenoaks  
Seal Hollow Road  
Sevenoaks  
TN13 3SL

📞 01732 469 111

@ office@trinitysevenoaks.com

🌐 trinitysevenoaks.org.uk

October 2<sup>nd</sup> 2020

Dear Parent/Carer

### Re: Year 13 update

It's been great to have Year 13 back in the routine of lessons and learning and can I say that they have started fantastically well both in class and the study centre, with a number staying after school in the study centre to continue their work. It also been wonderful to see the new prefect team take the initiative and become role models to the rest of the school. Long may this continue. There are lots of things happening this term that affect the rest of the year for Year 13 so I wanted to bring you up to speed with them.

**Covid-19 restrictions** – Please refer to the letter sent out recently about the requirement to wear masks around the school outside of classrooms/study centre. There are hand sanitisers positioned around the school for students to use as and when they want, including in all classrooms and the study centre.

**Assessments/PPEs** – I know a lot of parents were concerned about the impact the lockdown had on students' progress and learning. The end of Year 12 exams went some way to informing us of any gaps in learning and these are being addressed in lessons. The next point at which students and staff have to gauge their progress is the week of PPEs taking place after half term from Thursday 5<sup>th</sup> November to Wednesday 11<sup>th</sup>. These will allow students to show that they have taken on board feedback from the summer assessments and worked on any gaps highlighted. Teachers will be indicating revision areas for these exams in lessons so as usual, attendance and punctuality continue to be vitally important, particularly as all of Year 13 are allowed to leave the site at lunchtime. To support this further, we have highlighted quiet study rooms around the school for times when the study centre may be full/busy and Year 13 would maybe find it easier to work in complete silence.

**Remote learning** - To further support learning for all, resources to support any students having to stay at home for Covid or other reasons, are available on SharePoint and accessible by all students via their Office365 account. Show My Homework also continues to be the place where teachers signpost homework. We have also had students who have had to stay at home for a few days attend lessons virtually where the teacher has linked up with the student via video so they can take part in the lesson from home. We are looking at how we can extend this or something similar in future for all subjects. To further support this, can you let us know if access to IT is an issue that may prevent you from supporting this by contacting us on [sixthform@trinitysevenoaks.com](mailto:sixthform@trinitysevenoaks.com).



**Parents' Evenings** – We are currently looking at how engagement with parents is going to work. You will be contacted again about how this will look in the near future but if you have specific issues you want to raise in the meantime then please contact the Form Tutor or subject class teacher.

**EPQ** – Students have been working hard on getting this completed for the final deadline of the end of December. This will leave the rest of the year clear to focus on their final A Level exams. This deadline cannot be extended as every project needs to be marked and moderated before sending off to the exam board, as well as starting to interfere with final exam preparation in term 3.

**Uniform** – This continues to be a topic of conversation between tutors and students. At the start of the year I sent out guidelines for uniform and the vast majority of students have taken this on board. There are a few students for which changes still need to be made. The principle behind our uniform policy is that it prepares students for working in an adult environment. To this end Form Tutors will be contacting parents to inform those who need to alter their uniform what the issue is and what needs to be done about it. As a reminder I have attached the uniform code so that all students and parents are clear of expectations. Following the half term break, we will be tightening up in this area, particularly the length of girls' skirts, and may be asking students to go home to change if we feel they have not taken on board the guidelines set out. We will give them a chance to do something about it but following this initial warning, action may be taken. I will be making this clear to all students in the next week or two so they have time to act. We will be contacting home where necessary.

**UCAS** - This process continues with tutors urging students to complete their applications (including personal statements) as early possible so that staff can complete their references in support of their chosen course. We have 5 students completing early applications to Oxbridge or a medical route (October 15<sup>th</sup>) but all other applications need to be completed and submitted by Christmas. This gives the rest of the year to focus on final exams. Students continue to be sent advice and guidance on courses and university information and most of this is uploaded to the school website ([link here: Curriculum>Careers](#)) so that you may support them in doing this.

**Apprenticeships and other post Year 13 routes** - As well as the UCAS process and applying to go to university, we know a lot of our Year 13 students are looking at moving onto to work placements and apprenticeships. We have a number of things lined up to support students in this area, again most of which is uploaded to the school website ([Curriculum>Careers](#)). Even if this is the case, we still require them to use the UCAS platform to write their personal statements and complete the sections. This will not only give us all of the information we need to write references for them but will also make sure that if after the deadline or even on results day they do decide they want to go to university then they will be ready to apply (we had a number of students that this applied to this year).

Apologies for the length of letter to you but I don't want to miss anything. Please feel free to contact your child's tutor or one of the team if you need anything else clarifying. I am really looking forward to supporting this year group on their journey through their final year at Trinity and have mapped out some key milestones below so that we can all do the same.

**Key dates for the year:**

- October 15<sup>th</sup> – deadline for early entry UCAS applications (Oxbridge and medicine)
- Wednesday 4<sup>th</sup> November – University & Apprenticeship Fair (online)
- November 5<sup>th</sup> to 11<sup>th</sup> – first round of PPEs
- December 18<sup>th</sup> – School UCAS deadline for all students
- February 22<sup>nd</sup> – second and final round of PPEs
- Easter 2021 – final preparation for A Level exams



- Prom – June 2021 (tbc)

Yours faithfully

**Mr R Shaw**  
**Head of Sixth Form**

