



# Trinity School 16-19 Bursary Application

Please read the Trinity School 16-19 Bursary Fund Policy before completing this form.

## Student Details

Surname	
Forename	
Year	

Please indicate the level of bursary you are applying for

**Vulnerable Bursary** (identified students eligible for £1200 bursary). Please tick appropriately and attach supporting documentation if you are the following

A young person in care	
A young care leaver	
In receipt of Income Support or Universal Credit in place of Income Support	
In receipt of both Employment and Support Allowance or Universal Credit and Disability Living or Personal Independence Payments	

**Discretionary Bursary** (Medium and Low priority). Please tick appropriately and attach supporting documentation.

<b>Medium Priority</b>	
I am in receipt of/eligible for Free School Meals	
My total annual household income is less than £16190	
<b>Low Priority</b>	
My total household income is more than £16190 but less than £25000	
<i>Supporting documentation for discretionary fund application</i>	
Receipt of benefit (please state)	
P60 (for the relevant tax year)	
Tax Credit Award (for the relevant tax year)	
Evidence of self-employment income (for the relevant tax year)	

Please briefly outline the nature of the expenses to be covered by the discretionary bursary fund and the amounts. (Students need to provide receipts for any amounts spent.)

Transport to school/uni visits/open days/interviews	
Meals	
Books and equipment	
Exam re-sits	
Educational Trips	
Uniform	

## Student Bank Account Details

Please provide the following bank details-

Name of Bank/Building Society.....

Branch .....

Account Name .....

Account Number.....Sort Code.....



**Declaration**

- I declare that the information on this form is true and accurate to the best of my knowledge.
- I have made this claim for a Bursary payment, fully aware that any false statements can lead to withdrawal/refusal of any financial support and may lead to me being prosecuted.
- I understand that if I refuse to provide information which may be relevant to my claim, the application will not be accepted.
- I understand that monies I receive under the Bursary Scheme will be paid on condition of standards of attendance and behaviour, as explained in the Bursary Policy.
- When changes to my household financial circumstances occur (which may result in changes to my claim), I confirm will notify the Sixth Form Team immediately.
- I will notify the Finance Department immediately with any changes to my Bank/Building Society details.
- I understand that monies I receive under the Bursary Scheme have been awarded to provide me with financial support to allow me to continue in learning, and if I leave learning all financial support will stop.
- I understand that I do not have an automatic entitlement to Bursary payments, and all payments are based on the information I have provided.
- I understand I have the right to appeal if I disagree with the outcome of my Bursary Application. This appeal should be made in writing to the Headmaster as outlined in the Bursary Policy.

Signed Student: .....Date.....

Signed Parent/Carer:.....Date.....

<b>Finance Office Use only</b>			
Application Received		Supporting Documents	
Application Reviewed		Level of Bursary Agreed	
Finance Signatory			
Head of 6 <sup>th</sup> Form Signatory			

Completed Applications and supporting documentation should be sent to Mrs Copp, in the Sixth Form Office at Trinity School. This should include evidence of total annual household income and a letter outlining special circumstances, if appropriate.

Students are encouraged to apply for a Bursary as soon as possible after admission in September.